

MUNICIPAL FACILITIES COMMITTEE AGENDA

**April 23, 2015 - North Conference Room
21630 11th Avenue South – Des Moines 98198
6:00 PM – 6:50PM**

1. Approve minutes from March 26, 2015 meeting.
2. Marina's Sustainability Plan Update - Joe Dusenbury – 30 minutes
(Staff to provide a progress report on the plan, including a list of the capital improvement projects. Staff is seeking Committee input on the timing, sequence and funding of the CIP plan.)
3. Tourism Promotion "Tothebeachwa.com" Update - Patrice Thorell - 15 minutes
(Staff to provide an online look at the To The Beach website and discuss the overall tourism initiative.)
4. Property Donation - Patrice Thorell - 10 minutes
(Staff to describe the proposal by John Murphy to donate vacant land to the City for park purposes.)

Draft Minutes Des Moines City Council Municipal Facilities Committee – 3/26/2015

Meeting called to order: 5:30 on March 26, 2015 in North Conference Room @ 21630 11th Ave S. Des Moines, WA 98918

Council Members

Melissa Musser – Chair
Matt Pina – Mayor Pro Tem
Jeremy Nutting – Council Member

Visitors

Bill Linscott, Resident
Patti Linscott, Resident
Ben Stewart, Resident

City Staff

Tony Piasecki, City Manager
Joe Dusenbury, Harbormaster
Patrice Thorell, Parks & Rec. Director
Denise Lathrop, Planning Manager
Janet Best, Admin Asst.
Michael Matthias, Asst City Mgr
Dan Brewer, Public Works Director

Minutes of the 1/22/2015 meeting were unanimously approved.

AGENDA:

1. Parks, Recreation & Senior Services Master Plan Update
2. 2015 Comprehensive Plan Update
3. Des Moines Yacht Club Discussion
4. Marina's Financial Sustainability Plan Update

MEETING:

1. Parks, Recreation & Senior Services Director, Patrice Thorell stated that the 2016-2021 Master Plan Committee continues to meet monthly. In the last meeting she mentioned that the Master Plan Community Survey was available online and will soon be available at various city locations as well as within the City Currents next publication with prepaid return postage. From results of the last Master Plan, Patrice went through each park facility and articulated improvements that have been made or were still necessary. The committee then broke into sub groups to review data and share ideas.
2. City Planning Manager Denise Lathrop, offered feedback from the committee on proposed staff amendments to "Chapter 5; Capital Facilities, Utilities and Public Services Element" and the "Chapter 6; Parks, Recreation and Open Space Element" of the Des Moines Comprehensive Plan. The focus of the discussions was to provide feedback on the proposed amendment and policy questions.
3. Harbormaster Joe Dusenbury mentioned that staff and Council Members met last month with the Des Moines Yacht Club Leadership Team. Two items were discussed. The Yacht Club sought more community involvement in the South Sounds Opening Day celebration and the City Team was able to give the Club several good suggestions. The City looked to the Yacht Club about how it could gain access across their property to go ahead with the "Breakwater Walk" idea. While this request was not met enthusiastically by the Club, they suggested and the City agreed to research the easements, run title searches through the access points and look at cost options. The goal is to make the situation a win/win situation for both.
4. Joe provided the committee with a progress report on the Marina's Financial Sustainability Plan including a list of the capital improvement projects near and long term. The presentation included goals, strengths, weaknesses, opportunities, and threats they are experiencing. Joe sought the committees input on the timing, sequence and funding of the CIP plan. In the meantime, the Cities Finance Director is updating the marina model to provide more financial information. The City will continue putting pieces of the puzzle together with the goal of a Council Presentation in May.

The meeting was adjourned at 6:51 pm.

Minutes submitted by: Janet Best, Admin Assistant

MUNICIPAL FACILITIES COMMITTEE MEETING

April 23, 2015

AGENDA ITEM NO. 2

UPDATE ON MARINA'S SUSTAINABILITY PLAN

Background

During the council retreat last November staff was asked to develop a Marina Sustainability Plan. Staff took a preliminary look at revenues sources, operating expenses and future capital improvement projects. Preliminary review clearly indicates the business model of the past is unsustainable and it is time for a paradigm shift; it is time to look at old problems in new ways.

Discussion

The focus of the meeting will be to discuss this new approach. The new approach acknowledges the Marina does not operate in isolation. In order to craft a sustainable Marina business model, we must first agree upon what the Marina business actually does and does not consist of.

By broadening the discussion to the "Marina Master Plan" this allows the discussion to evolve in a different direction from past discussions. The new concept is to look at the water front as consisting of different activity "zones". Each activity zone, though related, has its own unique set of challenges, opportunities and possible solutions.

The financial discussion cannot ignore the past dependency of the general fund on Marina operations. Thus the nature, timing and scope of solutions to the Marina Business Plan (i.e. Marina Sustainability Plan) should be done in conjunction with city wide budgeting and financial planning to ensure the adopted solutions are realistic and attainable.