

SPECIAL MEETING TRANSPORTATION BENEFIT DISTRICT

MINUTES

December 22, 2008

The special meeting of the Des Moines Transportation Benefit District was called to order at 6:30 p.m. by Bob Sheckler in the Council Chambers, 21630 11th Avenue South, #B.

ROLL CALL - Present: Board Members Dave Kaplan, Ed Pina, Carmen Scott, Bob Sheckler, Dan Sherman, Scott Thomasson and Susan White. Also in attendance were City Manager Tony Piasecki, Assistant City Attorney Susan Mahoney, and Transportation Engineer Dan Brewer.

BOARD ORGANIZATION - Selection of Chair and Vice-Chair

Dave Kaplan and Dan Sherman were nominated to serve as Chair, with a unanimous vote Dave Kaplan was elected as Chair.

Dan Sherman, Bob Sheckler and Carmen Scott were nominated to serve as Vice Chair, with Carmen Scott voted to serve as Vice-Chair

NEW BUSINESS

Transportation Benefit District - Implementation Steps

Transportation Engineer Brewer reviewed implementation steps and pointed out that funds raised can only be spent on projects related to congestion, including preservation and maintenance. He also reviewed potential annual TBD administrative expenses, project expenses, budget/funding structure, annual report and material change policy. An implementation timeline noted as follows:

- Tonight - adopt Vehicle license fee resolution
- December/January 2009 - work with Dept. of Licensing on implementation issues
- January/February 2009 - development of TBD projects and related expenditures that meet the requirements of State statute
- January/March 2009 - recommendation, review and adoption of TBD operational policies and budget
- Throughout 2009 - TBD project expenditures are tracked and monitored, fund transfers are made as needed and information is collected for annual report

Staff hopes to have a draft list of projects for review at the next meeting in January.

Draft Resolution No. 08-0002.TBD Authorizing a Vehicle License Fee

MOTION was made by Board Member White, seconded by Vice-Chair Scott, to adopt Draft Resolution No. 08-0002.TBD authorizing an annual vehicle fee in the amount of \$20.00 consistent with RCW 36.73.065, to be collected by the Washington Department of Licensing on qualifying vehicles, as set forth in RCW 82.80.140 and Chapters 36.73 and 45.16 RCW. Motion passed 4 to 3, with Board Members Sherman and Thomasson and Chair Kaplan opposed.

Suggestions for preparing rules for future meetings included having meetings televised on City's Government Channel 21, held on a regular meeting night (2nd Thursday of each month), time, place, noticing, rules of procedure, and staffing.

City Manager Piasecki gave the opinion that once a budget has been established, the Board can obligate expenditures, even though revenue may not come in until later. A consensus was expressed that for accounting purposes, the City's budgeted expenditures should not show a corresponding expenditure related to the Benefit District until later in the year when we start collecting the revenues.

City Manager stated his feeling is that the revenue that will accrue to the City for the vehicle fee will be within 5% of \$230,000, once all of the receipts come in the first two months of 2010.

NEXT MEETING DATE - January 15, 2009 at 7:00 p.m.

ADJOURNMENT

As there was no further business, Chair Kaplan adjourned the meeting at 7:24 p.m.

Respectfully submitted,

Denis Staab
City Clerk