

PRELIMINARY

SPECIAL MEETING DES MOINES CITY COUNCIL

MINUTES

November 3, 2007

The meeting of the Des Moines City Council was called to order at 9:14 a.m. by Mayor Sheckler at the Des Moines Beach Park, Founders Lodge 22030 Cliff Avenue South, Des Moines, WA.

ATTENDANCE – Present: Mayor Bob Sheckler, Mayor Pro Tem Scott Thomasson, Councilmembers Dave Kaplan, Carmen Scott, Ed Pina, Susan White, Dan Sherman. Also attending City Manger Tony Piasecki, City Attorney Pat Bosmans, Public Works Director Grant Fredericks, Surface Water Loren ~~Rineholt~~Reinhold, Transportation Engineer Dan ~~Bruder~~Brewer, Police Chief Roger Barker, Parks and Recreation Director Patrice Thorell, Court Administrator Jennefer Henson, Finance Director Paula Henderson, Finance Cara Zemanek and Finance Operations Manger Cecilia Pollock.

GENERAL AND STREET FUNDS 2008 BUDGET OVERVIEW

~~Paula Henderson~~, Finance Director Henderson stated that the total budget deficit before implementing any of the City Manager's recommendations is \$235,000.00 after implementing some budget strategies. Salaries, inflation, benefit increases, equipment, supplies, salaries, inflation; COLA and One Time expenses all make up the base budget.

Policy changes to the master plan strategy is to reduce the Gas Tax Transfer, receipt the interest earnings for the equipment /PC replacement fund into the General Fund and interest earnings on Police services Restoration Fund. This is a stop gap measure to balance the budget.

Mayor Pro Tem Scott Thomasson was not in favor of transferring the \$59,000 from the Equipment Replacement Fund to the General Fund as this equipment gets more expensive and could be false representation of a line item.

The Police Restoration Fund interest earned should stay within the Police Department. Policy changes to the Police Services Restoration Fund should state that the interest earned go first into the Police Restoration Fund if those funds are needed for that year, if not, then the extra funds could go into the General Fund.

Based upon the numbers we have a certain percentage of Gas Tax money that goes to arterial overlays ~~and CPI~~ and a certain percentage goes to operating. It is recommended that no less than 25% of gas tax monies collected be allocated to the arterial street program.

Any "one time" revenues in excess of \$1,400,000.00 should be put into the Revenue Stabilization Fund to repay the loan.

Summarizing details of the budget discussion so far; do not do the ~~dollar\$41,000~~ give back to the Marina, the increase in fines and forfeiture is fine and the gas tax transfer is fine with the policy being 25% of the gas tax revenue will always being going to capital. Interest earning item will be revisited with council to ensure they are within policy.

At 10:00 a.m., Mayor Sheckler called for a break, at 10:15 am he called the meeting back to order.

MUNICIPAL COURT AND JAIL SERVICES

Court Administrator ~~Jennefer~~ Henson stated that Des Moines is looking at building a new jail in partnership with King County for the south end with building to begin in 2009. This would decrease jail service costs by half. We need to continue to be part of JAG (Jail Advisory Group) with other cities.

At 11:00 a.m. Jennefer Henson left the meeting.

SURFACE WATER MANAGEMENT

To reduce the ~~Surface Water Management (SWM)~~ capital transfer for 2007 the city needs to have a budget amendment to make that happen. This has caused some projects in the CIP to be pushed back. Council should review how and when ~~Real Estate- Property~~ Taxes are collected in reference to ~~storm water management~~ SWM collection of revenue.

~~Mayor Pro Tem Councilmember Scott~~ Thomasson suggested that it would be helpful in the future to break down SWM revenues to show where the monies are coming from, for instances, from fees, interest earnings, or development rates ~~for the Storm Water Management~~.

Surface water's budget's expenditures are projected to increase 4% due in part to the new request for an Engineering Tech II. Maintenance budget will increase 10% in contracted services, equipment rental and replacement of some equipment.

Des Moines Creek Basin Projects are is near completion and the Barnes Creek Detention Facility is in the contract phase in the near future to get the wetland delineation and then begin the design permits and begin construction in 2009.

The Decant Facility and the McSorley Creek Basin Plan have been pushed back two years to help balance the budget. The maintenance crew reported a blockage at the Barnes Creek - Kent Des Moines Road Culvert. This could raise the cost of this replacement.

At 12:00 p.m., Mayor Sheckler called for a lunch break, at 12:30 p.m.; he brought the meeting back to order.

Of the Lower Massey Creek Channel, the Barnes Creek Culvert and the Barnes Creek Detention Facility projects, Barnes Creek Detention should be done first to avoid flooding of Massey Creek when replacing the culvert under the Kent-Des Moines Road.

~~North Hill NE and 197th Trunk Line Project emanating from Normandy Hill Park's Comprehensive plan, but in the City is addressed in the budget. —~~The Lower Des Moines Creek Channel Modifications is a new project was~~which~~ started this year with a hydraulic study. Following last November storms, three pipelines projects have been added, North Hill Elementary, South 212th to South 213th and 24th Avenue.

Surface Water Management will pay for 40% of the cost to relocate the existing pipeline at the Marina, ~~it's very close to the Harbor Masters building~~. The pipe has been in place for 30 years, life expectancy is 50 years. Discussion focused on whether or not Surface Water Management should pay for relocating the pipe.

TRANSPORTATION ENGINEERING AND ARTERIAL STREETS CIP

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The Engineering budget has increased mostly due to salary upgrades. The City has been having trouble attracting civil engineers due to low salaries. There is an ongoing salary survey to ensure salary is competitive to keep existing staff.

Current Capital Improvement ~~P~~projects are Pavement Management Program, Annual Guardrail Program, Annual Sidewalk Program, Neighborhood Traffic Calming Program, and Redondo Boardwalk Repairs. The Saltwater Bridge Project is an earthquake retrofit only. Other projects on the list include Comprehensive Transportation Plan, North Twin Bridge, South 216th Corridor Study, South 216th Street Improvement Phase 1-4, 16th Ave South Improvement Phase 5, Kent-Des Moines Road 16th to 24th Avenue and 24th Avenue to Pacific Hwy South ~~and six Landslide projects.~~

~~P~~There are five proposed new projects including the Des Moines Memorial Drive and South 200th Street ~~intersection~~, Intelligent Transportation System, 24th Avenue South Corridor Study and Improvement Project, SR 509 Right of Way. All projects are partly dependent upon grants which are being applied for but are not guaranteed.

~~R~~Several people discussed road surfaces and thickness necessary for arterials vs. local streets ~~was discussed~~. The overlay project on 260th was deferred due to the construction along 16th; this has been incorporated into a change order for next year. After the City pays for the overlay work this year, there will be approximately \$145,000 remaining from the 2007 approved budget. That money should roll forward in addition to the 1.2 million proposed for 2008.

Sidewalk budget for 2007 was \$25,000 which was not spent so should the \$45,000 be added to the \$25,000? This ~~is~~ budget is for sidewalk repair and maintenance and improvements, ~~like access and to~~ avoiding possible liability issues from cracked sidewalks. ~~New sidewalks are Capital Improvement Projects.~~

It was suggested that if there are projects like additional new sidewalks or connect missing links, they could be covered by this fund. Anytime an overlay project is done and there is an adjoining sidewalk that needs to be upgraded to ADA standards, the City is required to do that with the overlay project.

Traffic calming measures will be done in two new developments in 2008, so the monies budgeted but not spent in 2007 should be rolled over to the next year as the funds will be needed.

Redondo Boardwalk's brackets are corroding and need to be replaced and/or coated with protective coating, the proposed plan of action is to try to fabricate new ones and see if it is feasible for the City to do this on their own versus hiring a contractor. It was agreed that the Boardwalk should be kept; the citizens love it and use it.

The Growth Management Act requires that we have a Comprehensive Transportation Plan that looks ahead at least 20 years into the future and towards that end, data is being collected in preparation this plan.

At 3:00 p.m., Mayor Sheckler adjourned the meeting. Next meeting to conclude the proposed budget will be November 10th, 2007.

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Respectfully submitted,
Lady of Letters, Inc.

