

## Minutes Des Moines City Council Municipal Facilities Committee – 3/22/2018

Meeting called to order: 5:00 pm on March 22, 2018 in North Conference Room @ 21630 11<sup>th</sup> Ave S. Des Moines, WA 98198

### Council Members

Jeremy Nutting, Chair  
Luisa Bangs – Vice Chair  
Traci Buxton – Council Member

### City Staff

Susan Cezar, Chief Strategic Officer  
Dan Brewer, Chief Operations Officer  
Brandon Carver, Public Works Director  
Patrice Thorell, PRSS Director  
Scott Wilkins, Asst. Harbor Master  
Matt Hutchins, Asst. City Attorney  
Rick Scott, Recreation Manager  
Janet Best, Administrative Assistant

### Guests

Minutes of the 2/22/2018 meeting were unanimously approved.

### Agenda

1. 2018 CIP Project Updates - Discussion
2. Mary Gay Park Potential Uses and Needed Improvements - Discussion
3. 2018-2023 Play Areas Capital Improvement Plan Updates - Discussion
4. Steve J Underwood Memorial Park and Field House Park Play Equipment Updates – Discussion

### Meeting:

#### 2018 CIP Project Updates

Project Manager Scott Romano updated the committee on MCI and CIP projects for 2018. The Police Dept. and Municipal Court security and building access systems at Engineering and Public Works Center will be completed by the end of the year. An architectural firm has been chosen for both the Sun Home Lodge and Founders Lodge. Tennis court surfacing will be completed this summer. Parkside Park is complete with a ribbon cutting May 17. The design consultant is completing the designs for 5 parks and construction depends on funding. Overall facility condition assessments are in process with some outside help.

#### Mary Gay Park Potential Uses and Needed Improvements

Parks, Recreation & Senior Services Director Patrice Thorell reported on the condition of the house, outbuildings and property at Mary Gay Park. While the home is good structurally, several minor repairs and updates are necessary. Per Council direction, staff will connect the house up to the sewer line on 223<sup>rd</sup> and have the septic system de-commissioned. There is a minor structural concern under the garage that will require engineer review. Staff discussed and the committee supported the possible use of the farm for an urban agricultural program with Highline College that would include community programming. Community Development will assess environmental and creek set back requirements. The Committee also supported the initiating a work program to get the house in a rentable condition.

#### Steven J Underwood Memorial Park and Field House Park Play Equipment Updates

Patrice explained the differences between the approved 2018-2023 CIP for Field House Park and Steven J Underwood Play Equipment projects and the Revised Proposal for both based on new funding available and additional potentially funding becoming available. For Steven J a \$245k grant from King County's Youth and Amateur Sports program has been awarded and we should know within the next 2 weeks if a \$25k grant from KaBOOM will be approved for Field House Park. Based on the schedule of when these funds would be available, it would change when REET is needed to support the Steven J Underwood project. Funding partner the Des Moines Legacy Foundation has agreed to move their financial support to when the grant funds are issued. Our recommendation is to get the design done, get the project out for bid as soon as possible to hopefully start in the fall.

The meeting was adjourned at 5:44pm. Minutes submitted by: Janet Best, Administrative Assistant