

MINUTES

DES MOINES CITY COUNCIL RETREAT City Council Chambers 21630 11th Avenue South, Des Moines

January 20, 2018 – 8:30 a.m. - 2:00 p.m.

8:30 –10:00

Tour of Projects Within the City

(To assure all Councilmembers are on the same page relative to projects within the City)

At 8:39 a.m. Chief Operations Officer Dan Brewer provided a tour to various locations in the City of Des Moines.

Council in attendance aboard the City van were: Mayor Matt Pina; Deputy Mayor Vic Pennington; Councilmembers Traci Buxton, Jeremy Nutting, Luisa Bangs, Robert K. Back and Matt Mahoney.

Staff in attendance aboard the City van were: Chief Operations Officer Dan Brewer; Police Chief George Delgado; Community Development Director Susan Cezar; Parks, Recreation & Senior Services Director Patrice Thorell; Public Works Director Brandon Carver; Assistant Harbormaster Scott Wilkins; City Clerk/Communications Director Bonnie Wilkins.

The tour consisted of stops at the following locations and arrival times to each location:

- o Leave City Hall @ 8:39 a.m.
- o Des Moines Creek Business Park @ 8:52 a.m.
- o Big Catch Plaza @ 8:59 a.m.
- o Theater @ 9:05 a.m.
- o Landmark on the Sound @ 9:16 a.m.
- o Wooton Park @ 9:37 a.m.
- o Highline College @ 9:54
- o Return to City Hall @ 10:07 a.m.

CALL TO ORDER

Mayor Pina called the Retreat to order in Council Chambers at 10:17 a.m.

ROLL CALL

Council present:

Mayor Matt Pina; Deputy Mayor Vic Pennington; Councilmembers Traci Buxton, Jeremy Nutting, Luisa Bangs, Robert K. Back and Matt Mahoney.

Staff present:

City Manager Michael Matthias; Chief Operations Officer Dan Brewer; City Attorney Tim George; Acting Finance Director Cecilia Pollock; Police Chief George Delgado; Assistant Police Chief Bob Bohl; Community Development Director Susan Cezar; Parks, Recreation & Senior Services Director Patrice Thorell; Public Works Director Brandon Carver; Municipal Court Judge Lisa Leone; Harbormaster Joe Dusenbury; Assistant Harbormaster Scott Wilkins; Deputy City Clerk Renee Cameron; City Clerk/Communications Director Bonnie Wilkins.

- 10:00-10:15 Dynamic of a New Day: Project Versus Constituent Model
City Manager Matthias provided a power point presentation to Council.
- 10:15-10:45 Major City Initiatives and Policy and Budget Support
City Manager Matthias reviewed the capital projects and infrastructure with Council, as provided in the PowerPoint presentation.
- 10:45-11:00 Organizational Dynamic:
- Budget Highlights/Revenue.
City Manager Matthias discussed highlights to the budget and revenue including the Marina, Red Light Photo Enforcement and status of the General Fund.
 - Succession Planning:
City Manager Matthias discussed the needs for succession planning for upcoming vacancies within the City.
 - Police Department:
Assistant Chief of Police Bob Bohl.
 - Parks:
Parks, Recreation and Senior Services Director Patrice Thorell.
Senior Services Manager Sue Padden.
 - Human Resources:
Human Resources Manager Maureen Murphy.
 - Marina:
Harbormaster Joe Dusenbury.
 - Other Departments:
Court:
Court Security Officer Dave Foxley.
- 11:00-11:15 Break
Council elected to continue on the retreat agenda with no break occurring.
- 11:15-12:00 Council Help
- “One More Thing.”
 - Communication:
 - Accountability (buy-in).
City Clerk/Communications Director Wilkins presented a PowerPoint presentation.
 - Council/Administration Roles.
 - Constituent Issues.
 - City Wide/Neighborhood Issues.
 - Agreement.

12:00-1:00 Working Lunch.

At 11:25 a.m. Council took a break for lunch and resumed the retreat at 12:24 p.m.

Individual Councilmember Priorities.
(2 highest priorities).
Council provided their 2 highest priorities.

1:00-2:00 Council Goals/Vision/Mission
(Establishing Short Term and Long Term Priorities)
The Council went over the 2017 Council Goals/Vision/Mission and the Short Term and Long Term Priorities, making suggestions and recommendations for 2018.

NEXT MEETING DATE

February 1, 2018 City Council Study Session

ADJOURNMENT

Direction/Action

Motion made by Councilmember Back to adjourn; seconded by Deputy Mayor Pennington.

The Motion passed 7-0.

The retreat was adjourned at 1:58 p.m.

Respectfully Submitted,
Renee Cameron, CMC
Deputy City Clerk

