

Minutes Des Moines City Council Municipal Facilities Committee – 6/22/2017

Meeting called to order: 5:30 pm on June 22, 2017 in North Conference Room @ 21630 11th Ave S. Des Moines, WA 98198

Council Members

Melissa Musser – Chair
Luisa Bangs – Council Member
Jeremy Nutting – Council Member

City Staff

Dan Brewer, Chief Operations Officer
Brandon Carver, Public Works Director
Joe Dusenbury, Harbormaster
Patrice Thorell, PRSS Director
Dunyele Mason, Finance Director
Scott Romano, CIP Manager
Janet Best, Administrative Assistant
Jennefer Johnson, Court Manager
Scott Wilkins, Assistant Harbormaster

Guests

Todd Powell

Minutes of the 5/25/2017 meeting were unanimously approved.

Agenda

1. 2018-2023 CIP Plan (MCI, Marina, Fund 506) Discussion
2. Facility Repair and Replacement Needs Fund 506
3. 2017 CIP Project Update

Meeting:

2018-2023 CIP Plan (MCI, Marina, Fund 506) Discussion, Facility Repair and Replacement Needs Fund 506 and 2017 CIP Project Update

The committee went through the 2018 -2023 CIP Plan provided by the Finance Department. There was discussion regarding the MCI, Marina and Fund 506. The committee reviewed each of the marina, parks, and facility projects for 2018 and their funding sources. These CIP projects reflect staffs highest priorities and analysis. A new unanticipated item came forward from the State Supreme Court. In April they mandated that all cities with court and police services must meet certain standards regarding building access, safety and security. Each municipality is basically required to perform an audit and where there are deficiencies to put a plan in place outlining the improvements necessary by September 1. More information will be coming forward but for now, staff has identified areas for improvement and are incorporating them into the CIP Plan for funding.

There was discussion about the status of the north bulkhead and the realization that it will not last until 2023 where the funding was slated. To pay for it earlier, unless we received some significant funding through grants, the discussion centered on the potential of bonding it and then debt service to pay for the bond because as of yet, funding by paid parking is unknown.

Finance Director Dunyele Mason provided a REET Analysis spreadsheet outlining the funding sources. Each section identified projects eligible for those funds as well as debt service. For items to be funded over several years, the forecast at this point, went to 2023. Staff learned that in speaking with consultants funding for ADA improvements will probably be necessary next year and future steps will be a self-assessment, a transition plan and then a line item in our budget for such improvements.

The CIP will go in front of the whole council for REET and priority discussion and is scheduled to be adopted by Council in July. Once adopted, the 2018 projects go to the capital budget.

Chief Operations Officer Dan Brewer reminded the committee of the 239th street stairs. Staff had submitted a letter to the community regarding the stairs but a formal response was not received. Within the next 2 weeks, staff plans to schedule a

meeting with the community, present a number of options for the stairs along with associated time line each and then go from there.

The meeting was adjourned at 6:43pm. Minutes submitted by: Janet Best, Administrative Assistant