

Minutes Des Moines City Council Municipal Facilities Committee – 1/18/2017

Meeting called to order: 5:00 pm on January 18, 2017 in North Conference Room @ 21630 11th Ave S. Des Moines, WA 98198

Council Members

Melissa Musser – Chair
Luisa Bangs – Council Member
Jeremy Nutting – Council Member

City Staff

Michael Matthias, City Manager
Joe Dusenbury, Harbormaster
Patrice Thorell, PRSS Director
Dan Brewer, Chief Operations Officer
Scott Romano, CIP Manager
Matt Hutchins, Asst. City Attorney
Dunyele Mason, Finance Director
Janet Best, Administrative Assistant

Guests

Bill Linscott
Ken Rogers, Mobile Retail @ Marina

Minutes of the 10/27/2016 meeting were unanimously approved.

Agenda

1. Marina Lease for Mobile Retail
2. Marina & Beach Park Paid Parking
3. City Hall Generator
4. 2017 MCI CIP Project Update
5. Citywide Playground Project
6. Park Code-Title 19 Update
7. 2017 Work Program Review

Meeting:

Ken Rogers updated the committee on the status of adding a retail building at the Marina that would be leased by the City. A new location near the Marina Office and close to the restrooms has been chosen. It is estimated the building will seat 40-60 people ground level and above the building. It would be maritime themed and draw people to the Marina for a new activity. Although it would not have a kitchen, beer, wine, coffee, soup, and sandwiches would be served. An electronic reader board inside the facility could cycle advertising of other business higher up in the City. They are working to finalize the agreement and plan to bring the proposal to full council in February for discussion. The goal is to install in May so it would be available in June.

Chief Operations Officer Dan Brewer said the paid parking fee structure will be discussed in the full council meeting tomorrow to make sure everyone is on the same page. The next steps are to bring forward an ordinance that establishes the authority for that in the code. There was discussion about the annual fee for residents versus non-residents. It was suggested that fees of \$30 and \$40 respectfully would cover the administrative costs and that those fees be re-evaluated prior to the second year.

Dan provided 3 estimates to service City Hall and the Public Works Engineering Building by adding a generator. The options ranged from \$162k to \$506k servicing all or a single building. The concern is, in an extended power outage how the City would operate? The court staff would move to SCORE and some employees will be able to relocate to other buildings but the Finance Department cannot move. For now, it was suggested that the City look into purchasing a portable generator to support the Finance Department and continue to evaluate other alternatives to increase power at other locations.

CIP Manager Scott Romano updated the committee on the 2017 MCI CIP Projects. Of the 7 projects for 2017, the Field House roof is complete. Scott stated the Picnic Shelter is 20% complete, painting of the Activity Center exterior and cleaning and re-stripping of the tennis courts will be done this summer. The project scope for Park Side Park was modified to reduce costs and will go back to bid in February. A generator for City Hall was discussed earlier in the meeting and playground equipment for Wooton Park was deferred for more discussion later in the meeting.

In the 2017-2022 adopted CIP, 5 parks have funding planned for play equipment and 4 additional parks have no funding planned. The state of our equipment in many cases is obsolete or non-existent. To provide play equipment at the 9 parks identified, \$1.96m is necessary while the CIP has \$839k planned. Parks, Recreation & Senior Services Director Patrice Thorell suggested using funds that are secured (Park in Lieu) as a match against other State Grant opportunities. Those opportunities include CDBG that do not require a match and the King County Youth Sports Facilities. Additionally, the Des Moines Legacy Foundation has dedicated \$105k towards play areas and they also volunteered to a community fundraising campaign for \$100k. A letter of understanding with the Legacy Foundation was suggested. Additional funds will be available by the County because the King Dome has been paid off and more hotel/motel money will go into KC Youth Sports Facilities. With these opportunities available, the next step is to go to the full council for their approval, start applying for grants in 2017 & 2018 and target the 2019 – 2020 time frame for the installation of the new equipment.

Patrice stated that it has been 20 years since the Des Moines Municipal Code Chapter 19.08 City Park Use Regulations was revised. City Attorney Tim George provided a Draft Ordinance No. 16-182 and working document for the committee to review. Dan stated this is the first of several sections that need to be amended. The Committee will review the draft revisions for discussion at the February meeting.

The Committee and staff reviewed a draft of the Work Program Items for 2017. These are proposed agenda items for the MFC meetings throughout the year. Two possible additions mentioned were Highline College and Urban Agriculture at Sonju Park being promoted by Kim Richmond and in the June time frame, as more marina development comes online, discuss if we want to establish a Marina Advisory Committee.

The meeting was adjourned at 6:44 pm.

Minutes submitted by: Janet Best, Administrative Assistant