

MINUTES

STUDY SESSION DES MOINES CITY COUNCIL

City Hall Council Chambers, 21630 11th Avenue South

September 6, 2012 - 7:30 p.m.

CALL TO ORDER - Mayor Kaplan called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE – The flag salute was let by Councilmember Jeanette Burrage.

ROLL CALL

Present were Mayor Kaplan; Mayor Pro-Tem Pina; Councilmembers Jeanette Burrage, Dan Caldwell, Melissa Musser and Carmen Scott.

Staff present were City Manager Tony Piasecki; City Attorney Pat Bosmans; Assistant City Manager Lorri Ericson; Planning Building and Public Works Director Grant Fredricks; Commander Kevin Tucker; Planning Manager Denise Lathrop; Development Services Manager Robert Ruth; Senior Planner Jason Sullivan; City Clerk Sandy Paul

DISCUSSION ITEMS:

1. UPDATE ON PUBLIC RECORDS MANAGEMENT AND RESPONSE TO PUBLIC RECORDS REQUESTS

City Attorney Pat Bosmans talked about public records in general and public records training held and attended by staff in July. City Clerk Sandy Paul discussed the iCompass Action Tracking program and a pending plan for implementation; Senior Planner Jason Sullivan presented a power point presentation about records retention and destruction using an access database.

2. COMPREHENSIVE PLAN AMENDMENTS DOCKET 2012

Planning Manager Denise Lathrop and Senior Planner Jason Sullivan briefed the City Council on the nine proposed 2012 amendments to the Des Moines Comprehensive Plan.

ACTION/DIRECTION

- Council would like to have discussions regarding Urban Centers in the 4th Quarter of 2012 and include them in strategies for 2013 (including a discussion of the work plan for the Finance and Economic Development Committee).
- The Pacific Ridge Element of the Comprehensive Plan and the Neighborhood Plan should be reviewed to consider specific issues instead of making sweeping changes.
- Change the land use designation and zoning designation for the Stafford Healthcare facility to *PR-M Pacific Ridge Mixed* to address the non-conforming use and enable the facility to be rebuilt in the event of destruction by fire.
- The PRM zoning *requires* mixed use; the PRR *allows* a smaller percentage to be used for commercial use. The location of light rail in that corridor might change any plan that would be approved now. A discussion should be held with the idea in mind that when light rail develops in the future, Des Moines will take an active role.

- Public schools should be removed from Institutional Campus Zoning (they are public facilities). Change the land use designation for Highline Community College, Wesley Homes, Landmark on the Sound, and Judson Park to IC – Institutional Campus.

The next steps would be to hold a public hearing before the Planning Agency followed later by a Public Hearing before the City Council.

3. 216TH CORRIDOR POLICY DISCUSSION

Planning Manager Denise Lathrop introduced a discussion about the vision and planning of the 216th Street corridor and the North Central Neighborhood Planning Areas.

ACTION/DIRECTION

Following discussion, the Council was not concerned with making changes to the North Central Neighborhood boundary, but further conversation and consideration of land use would be warranted.

BREAK – Mayor Kaplan recessed the Council meeting at 9:05 p.m. for a 5 minute break. The Council meeting reconvened at 9:10 p.m.

Councilmember Sheckler left the meeting at this time.

4. INTERIM USES IN PACIFIC RIDGE ALONG PACIFIC HIGHWAY SOUTH POLICY DISCUSSION

Development Services Manager Robert Ruth introduced a discussion about allowing interim uses of properties along Pacific Highway South. Interim uses, if allowed, would generate revenue to the City where none currently exists while the market is determining what uses the properties will become later when the economy recovers. Property owners would benefit from the ability to collect rent revenue. Staff-recommended non-conforming interim permitted uses would include car sales; recreational vehicle storage; commercial parking; and park and fly lots. A disadvantage to allowing non-conforming uses is that the interim business owners, especially those who have created active client bases, take some ownership over time and moving them away become problematic.

Councilmember Burrage moved, second by Councilmember Musser, to direct staff to prepare a draft ordinance that would modify the text of the Des Moines Municipal Code to provide for interim uses in the PR-C1 zone, removing recreational vehicle storage. The motion passed, 4-2. Mayor Pro-Tem Pina and Councilmember Scott voted *no*.

NEXT MEETING DATE: Regular Meeting September 13, 2012

ADJOURNMENT – There being no further business to come before the City Council, Councilmember Musser moved to adjourn; Mayor Pro-Tem Pina, second. The motion was approved 6-0.

Respectfully submitted,

Sandy Paul

CMC
Clerk

City